



The list of documents required for opening a payment account in CJSC "Bank of Asia"

For individuals (residents and non-residents)

1. A document certifying the identity of the client (providing for reviewing the original version and the copy of the document)

For the identification of individuals, the following documents are accepted:

- passport of the citizenship of the Kyrgyz Republic of the example of 2004 (ID card);
 - passport of a citizenship of the Kyrgyz Republic of the 1994 example, with unexpired validity;
 - international passport of a citizen of the Kyrgyz Republic with a mark of diplomatic representation or consular establishment of the Kyrgyz Republic on the establishment of a consular account or permanent residence and the valid residence permit of the host country, as well as the marital status;
 - birth certificate (for opening an account in favor of minors);
 - certificate of identity for an officer, ensign or military ID of a conscript;
 - for foreign citizens and stateless persons - a document confirming the right of a foreign citizen or stateless person to stay (reside) in the Kyrgyz Republic (passport of a foreign citizenship, residence permit, temporary residence permit, refugee certificate).
2. If the client (parent, other legal representative or third person) opens an account for a minor, she/he must indicate this in the application form and submit a document certifying the identity of the minor (birth certificate or passport); a card with samples of signatures of persons authorized to dispose of funds in the account.



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For individual entrepreneurs

1. A document certifying the identity of the client (providing for reviewing the original version and the copy of the document)
2. Copy of the document of the established form issued by the authorized body and confirming the fact of passing the state registration (re-registration) as an individual entrepreneur or a copy of the document confirming the fact of engaging in entrepreneurial activity without state registration in cases stipulated by the legislation of the Kyrgyz Republic;
3. Certificate of the tax office on the fact of tax registration of the taxpayer;
4. A card of samples of signatures with an example of a signature and an imprint of an individual entrepreneur (if any).



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For legal entities (residents and non-residents)

1. Certificate of state registration (re-registration) of a legal entity to the Ministry of Justice of the Kyrgyz Republic. For legal entities registered in the Free Economic Zone (hereinafter referred to as FEZ), such a document will be a Registration Certificate issued by the Directorate of FEZ. For non-residents: an extract from the trade register of the country of origin on the registration of the company as a legal entity or other document confirming the registration of the client as a legal entity in accordance with the requirements of the legislation of the country of origin;
2. Copies of constituent documents depending on the organizational legal form of the organization, with amendments and additions, certified by a notary, if they were approved before 01.04.2009, or by a seal of a legal entity and a signature of the head, if they were approved after 01.04.2009;
3. In cases when a legal entity performs activities subject to mandatory licensing in accordance with the legislation of the country of origin - a copy of the license, certified by the seal of the legal entity and the signature of the manager;
4. Certificate of the tax service body on the tax registration of the taxpayer;
5. Legal entities registered in the FEZ, additionally need to submit a document confirming the registration of a legal entity in the statistical bodies of the Kyrgyz Republic;
6. A card with samples of signatures and an imprint of a seal, notarized (the minimum requirements for this document are given in Annex 6); documents confirming the authority of the persons indicated in the card to dispose of the funds in the account;
7. Document certifying the identity of the person authorized to dispose funds of a legal entity (provided for review by the original, with which was photocopied);
8. Branches and representative offices of legal entities (residents and non-residents), engaged in business activities in the Kyrgyz Republic, to open a bank account, you must submit additional documents in addition to the above:
 - a. copies of constituent documents of the parent organization, with corrections and additions certified by a notary if they were approved before 01.04.2009 or by a seal of a legal entity and a signature of the head if they were approved after 01.04.2009;
 - b. a copy of the document with corrections and additions, on the basis of which
 - c. the subdivision carries out its activities (for example, the Regulations on the branch, etc.) certified notarial, if they were approved before 01.04.2009, or by the seal of the legal entity and the signature of the head, if they were approved after 01.04.2009;
 - d. a document with a list of transactions and an official consent from the legal entity to conduct these operations, unless this is reflected in the statute on the structural unit and / or in the power of attorney issued to the head of the structural unit.
9. In order to open a bank account to international organizations, their projects, diplomatic and consular missions carrying out their activities in accordance with international agreements ratified in accordance with the established procedure, in addition to the above documents, the following documents must additionally be submitted if another procedure for opening an account is not provided for in the relevant international agreement:
 - a. an international treaty ratified by the Jogorku Kenesh of the Kyrgyz Republic, within which an international organization, its project, diplomatic or consular mission operates;
 - b. the provision on the international organization or its project (if any);

- c. order (contract, letter of the relevant parent organization), confirming the authority of individuals to sign contracts and financial documents with the right of first and second signature;
- d. letter of the authorized state body (Ministry of Foreign Affairs of the Kyrgyz Republic) confirming the accreditation of the international organization (its project) and the heads of the international organization (its project);